

Augusta County Electoral Board
Minutes of Canvass Meeting
Board of Supervisors Conference Room
Augusta County Government Center

Friday, September 10, 2024

- I. Vic called the meeting to order at 9:04 am. Present were: Chair; Vic Ludlum; Vice Chair; Brenda vonSeldeneck; and Secretary; Marcy Reedy; Director of Elections. A motion was made to approve the agenda for the meeting with all voting affirmatively
- II. A motion was made by Brenda vonSeldeneck and seconded by Marcy Reedy to dispense with the reading of the minutes.
- III. Reports from the Electoral Board
 - a. Vic suggested that contact information for precinct facilities needed to be positively affirmed by Electoral Board members to ensure that the information is correct prior to the November election. Brenda added that all precinct and building information be included in the informational folder provided to Electoral Board members on election day to provide easy access to contact information. Additionally, Vic suggested that the Electoral Board develop a yearly calendar of priorities to help set priorities and guide big picture priorities.
 - b. Brenda had no updates.
 - c. Marcy had no updates.
- IV. Registrar's Report. A written update was provided by the Registrar.
 - a. Two interviews will be conducted for the part time position
 - b. Appointment letters will be mailed out to Officers of Election this week.
 - c. Concern was expressed about the "Voter Registration Here" sign at the Republican Party headquarters.
 - d. Third party registration drives - It was noted that regardless of the number of applications submitted, a cover sheet with the date of the registration drive, organization, and the name of the person who collected the applications is required.
- V. Unfinished Business
 - a. Discuss proposed signage upgrades for specific precincts and electronic signs - It was suggested that Electoral Board members be aware of electronic signs available in the community to promote early voting.
- VI. New Business.
 - a. Approval of new election officers - Vic motioned and Brenda seconded to approve a list of 27 new Officers of Election. All voted affirmatively. (See attached)
 - b. Review election security meeting with the Sheriff Office, the Commonwealth's Attorney and Director of Emergency Services. - It was determined that the meeting regarding security was successful and very helpful. It was appreciated the time devoted by the Sheriff's office and we would convey to chiefs and assistant chiefs the additional provisions the sheriff's office has made for the Nov election.
 - c. Provisional Ballot Officer position and training - It was discussed that provisional officer training be scheduled for Oct 17 and 24th at 6pm. It was thought that it would be helpful

to have designated provisional officers and have chiefs and assistant chiefs trained. In particular, the list of scenarios would be emphasized to cover what happens when people move within precinct and without. It was suggested that electoral board members send their list of designated provisional officers to the registrar's officers and a second letter be sent to them providing notice of training.

- d. Training for November election: Chiefs and Assistants - It was discussed that chiefs and assistant chiefs need a focus on same day voter registration processes in their training along with the end of day close out process and envelopes. The chiefs and assistant chief training will be Oct 7 and 21 at 6pm.
 - e. Training for November election: Election Officers - It was discussed that the general officer of election training needs to include a demonstration of the poll pads and OVO machines. Additionally, Brenda mentioned that it needs to be clarified that a Virginia driving privilege and needs to be covered as not equivalent to a driver's license.
 - f. Early in person voting - Early in-person voting will start on Sept 20th. Marcy related an update from John Miller and a schedule of officers of election provided by him. It shows that he has a few shifts still outstanding but is in good shape with staffing for early voting.
 - g. Review of precinct facilities and contact information - A review of precinct contacts will be conducted to ensure accurate information.
 - h. Risk Limiting Audit - There is training available on the Virginia Department of Elections website.
 - i. Voter roll update (Vic) - Vic presented a written update. No obvious concerns.
 - j. Phone Lines - It was discussed that the Registrar feels adequately staffed and prepared for phone volume on election day.
 - k. Forward calendar review (vacations board members and Registrars staff) - It was determined that everyone should report back times they would be unavailable in Sept, Oct and Dec.
- VII. Set date and time for next board meeting - The date for the next meeting was set for Friday, Oct 4 at 4pm.

The meeting was adjourned at 11:13am.